

AI-Enhanced Resume

Amanda Gamble

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Professional Summary

Detail-oriented and reliable professional with 4+ years of experience handling transactions, managing customer interactions, and maintaining organized records in fast-paced environments. Strong numerical accuracy, accountability, and problem-solving skills developed through cashiering and operational roles. Seeking to apply organizational and analytical abilities in an entry-level accounting or finance position.

Relevant Experience

Beach Lifeguard & Junior Instructor

City of Santa Barbara | May 2021 – Present

- Maintained accurate attendance records and monitored program participation
- Enforced rules and procedures with strong attention to detail and accountability
- Managed multiple responsibilities simultaneously in high-pressure environments
- Demonstrated leadership, organization, and responsibility for group safety and coordination

Pool Lifeguard

University of Nevada, Reno | Jan 2024 – May 2024

- Handled guest check-ins and monitored facility usage
- Maintained organized records and ensured compliance with safety procedures
- Responded quickly to issues, demonstrating problem-solving and critical thinking

Cashier / Customer Service Associate

Kyle's Kitchen | Sept 2022 – Feb 2023

- Processed cash, card, and digital transactions accurately and efficiently
- Balanced registers and handled money with high attention to detail
- Resolved customer concerns while maintaining professionalism
- Worked in a fast-paced environment requiring accuracy and time management

Sales Associate / Cashier

HomeGoods | Sept 2021 – Apr 2022

- Managed point-of-sale transactions and cash handling responsibilities
 - Assisted with inventory organization and stock management
 - Ensured accuracy in pricing and product placement
 - Supported daily store operations with strong organizational skills
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Education

University of Nevada, Reno — Bachelor's Degree (In Progress)

(Consider adding: Intended major/minor if related to business/accounting)

Dos Pueblos High School — Diploma

Core Skills

- Cash Handling & Transaction Accuracy
 - Basic Financial Recordkeeping
 - Attention to Detail
 - Organization & Time Management
 - Problem Solving
 - Data Entry & Accuracy
 - Customer Service & Communication
 - Team Collaboration
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Certifications

- CPR & First Aid Certified
- Lifeguard Certification
- Driver's License